



1st HVSIA Summary & Actions

16/17 October 2003



Activity Coordination Task Group

- Driven by RSA
- Matrix to be developed to identify current activities, overlaps and gaps
- Supplementary information to be gathered similar to Caltrans example from last meeting
- Suggestions of possible areas for collaboration for next meeting



Instrumentation and Results task group

- Driven by Corp of Engineers (Reed in association with Fred)
- Develop matrices for collection of information
- Circulate to identified reps for population and consolidation
- Develop recommendations of areas for possible collaboration for next meeting



I & R Task Group contacts

- Bouzid Choubane - Florida
- Niclas Odermatt – Finland/Sweden
- Anna-Carin Brink – RSA
- Nick Coetzee – Caltrans
- Vincent Janoo – Corp of Engineers



Practice, Specifications and Terminology task group

- Driven by Joe
- Prepare data capture tool for circulation
- Prepare recommendations for next meeting



APT v Real-life protocol Task Group

- Driven by Vince
- Draft protocol to be circulated to all members of task group (Fenella, Fred, Reed and Nick)
- Comments by end of January 2004
- Consolidate comments for discussion at next meeting



HVSIA Web site

- Arthur to coordinate and prepare recommendations by end of January
- Recommendations circulated to Exco for comment and action



HVS Benefits

- RSA “benefits” report to be circulated to Exco for comments after April 2004
- Fred to provide Texas strategic plan to Chair
- Nick to provide Caltrans strategic plan to Chair
- Bouzid to circulated Florida strategic plan to Exco



Other actions

- Date of next meeting
- Venue
- Duration
- Items for discussion